

**HEAD OFFICE**

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**Molemole Municipality**

**MOREBENG BRANCH OFFICE**

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[www.molemole.gov.za](http://www.molemole.gov.za)

+ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

**Enquiries: Ralephenya T.D**

**Ref: CORP: 8/1/08**

**11 September 2019**

**RE-ADVERT**

**REQUEST FOR QUOTATION FROM SUITABLE SERVICE PROVIDERS REGISTERED ON THE CENTRAL SUPPLIER DATABASE FOR REPAIRS AND RENOVATION OF MOLEMOLE MOGWADI CIVIC BUILDING OFFICE**

**1. The following documentation should accompany the quotations to qualify the bidder for evaluation:**

- a) The recent up-to-date central supplier data (CSD) registration report detailing all compliance requirements; [Last verified between the advert date and the closing date]
- b) The Master Registration Number or tax compliance status pin [ or a valid copy of tax clearance certificate]
- c) A certified COPY of a valid letter of good standing from compensation commissioner
- d) A valid certified copy of CIDB grading of 1 GB.
- e) A certified copy of valid BBBEE certificate (Original also accepted)
- f) Fully signed and completed declaration of interest form [downloadable from [www.molemole.gov.za](http://www.molemole.gov.za)]
- g) Fully signed and completed MBD 9 form [downloadable from [www.molemole.gov.za](http://www.molemole.gov.za)]

***N.B. Failure to attach the above documents will disqualify the bidder from further evaluation.***

**2. The following conditions will apply:**

- a) Quotations must be on an official letterhead of the company;
- b) Prices (s) must be firm and must be inclusive of VAT (if applicable);
- c) The appointed bidder will be bound by the submitted methodology as required under Functionality below;
- d) Failure to deliver within the 30 days may result in the municipality cancelling the order;
  - e) Quotations will be evaluated according to 80/20 points system whereby 80 points will be for price and 20 points will be allocated in line with Preferential Procurement Policy framework, 2000 and BBBEE regulations. Attach Valid Certified copy of BBBEE certificates (ORIGINAL also accepted)

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- f) Payment will be effected within 30 days from receipt of the invoice and all supporting documentation;
- g) The appointed service provider must attach the latest bank confirmation letter together with the invoice.
- h) The municipality is not bound to accept the lowest or any Bid and reserves the right to not accept any quotation either wholly or a part thereof;
3. **BID SPECIFICATION** [Quotations should be on the company letterhead with the below layout:

MOGWADI CIVIC BUILDING					
ITEM NO	DESCRIPTION	UNIT OF MEASUREMENT	QTY	UNIT PRICE	TOTAL PRICE
1.	Take out and remove existing floor carpet and make preparation for tile	M2	290		
2.	Hacking off plaster and paint on walls	M2	71		
3.	600mm x 600mm ceramic floor tiling to passage and offices	M2	290		
4.	Plastering to hacked surfaces of walls	M2	71		
5.	PVA interior wall painting	M2	350		
6.	Repairing of motor for gate	No	1		
7.	Repairing of motor gate steel rack	No	1		
8.	Replacing of suspended ceiling board panel (600mm x800mm)	No	1		
9.	Take out and replace existing cylinder door lock complete to internal single toilet door	No	1		
10.	Replacement of sliding gate wheels	No	2		
11.	Welding of steel palisade fence	M	2.1		
12.	Servicing of gate motor	No	1		
13.	Installation of cornice	M	4		
14.	Supply and Installation of vertical window Blinds: 1030MM X 1250MM 1440MM X 1180MM	No	2		
15.	Supply and Installation of vertical window blinds 1110MM X 1130MM 1110MM X 1110MM	No	2		
16.	Supply and Installation of deem window: 1250MM X 840MM 1030MM X 1250MM 1440MM X 1180MM	No	3		

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	<b>Subtotal</b>
	<b>Vat at 15% [If Vat registered]</b>
	<b>Grand Total</b>


### Stage 1: Evaluation on functionality

Under functionality, Bidders must achieve a minimum of 80% of the total points (rounded to the nearest decimal point) for functionality (quality) in order to be considered for further evaluation in stage 2 (Evaluation on Price and BBBEE).

Criteria	Weights	Applicable values
Proof of RELEVANT experience by the bidding company in repairs and maintenance of buildings. Attach appointment letters with contactable references on Client's company letterhead Attach a maximum of 02 projects only	45	Average = 2 Good = 3 Very good = 4 Excellent = 5
Attach copies of contracts for each client above	20	
MS Project implementation programme detailing -activities and time frames -key milestones of the project	20	
Specify warranty period on each item renovated and/or supplied on the company's letterhead.	15	
<b>Total functionality score</b>	<b>100</b>	

Bidders that score less than 80% (rounded to the nearest decimal point) will be disqualified from further bid evaluations

- Kindly direct all Technical enquiries to **MS K KHOZA** at 015 501 2300 between 08H00 to 16H30 during the weekdays. All quotations should be submitted in the RFQ tender box situated at Mogwadi offices, no 303 Church Street by latest **18 September 2019**, at **11h00**, clearly marked "**RENOVATION OF CIVIC BUILDING**"
- No quotation will be accepted after the closing date and time

  
**Mr. MOSENA ML**  
**MUNICIPAL MANAGER**  
 CORP: 8/1/08

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